

2.4 – President-Elect	Original Date/Revisions:	3/2015; 07/2017; 1/2020; 6/2021
	Policy Group:	Board of Directors
	Next Review:	04/2023
Purpose:	Define the role of the SPN President-Elect.	
Policy:	The SPN President-Elect serves as a member of the Board of Directors and is elected by the membership as stated in the bylaws.	
Guidelines:		
<ol style="list-style-type: none"> 1. Orients to the position of President. 2. Automatically assumes the office of President for a term of two years at the end of the President’s term. 3. Develops a thorough understanding of the bylaws and policies of the Society and <i>Robert’s Rules of Order</i>. 4. Arranges orientation for incoming Board of Directors (for the year taking over as President). 5. Presents names of new committee Chairpersons for Board approval thirty (30) days prior to assuming presidency. With Board Liaison and Chairpersons, coordinates appointments of committee members. 6. Develops and prepares goals for upcoming term as President and reviews with current President. 7. Establishes partnership with the National Office staff for the operation of the Society. 8. Recognizes and advises of changing outside influences which may affect the decisions of the Board. 9. Serves as a member of the Executive Finance and Executive Committees and assists with annual budget preparation. 10. Attends meetings as the official SPN representative. President may assign a designee to attend meetings, if appropriate. Meeting attendance is determined by the annual budget and may include, but not limited to, meetings held by the following: <ol style="list-style-type: none"> a. Nursing Organization Alliance (NOA) b. JPN Editorial Board c. Pediatric Nursing Certification Board d. Other pediatric professional organizations as designated by the budget. 11. Completes other duties as assigned by the President and Board of Directors. 12. Assumes responsibilities as designated in Policy 2.1. 		